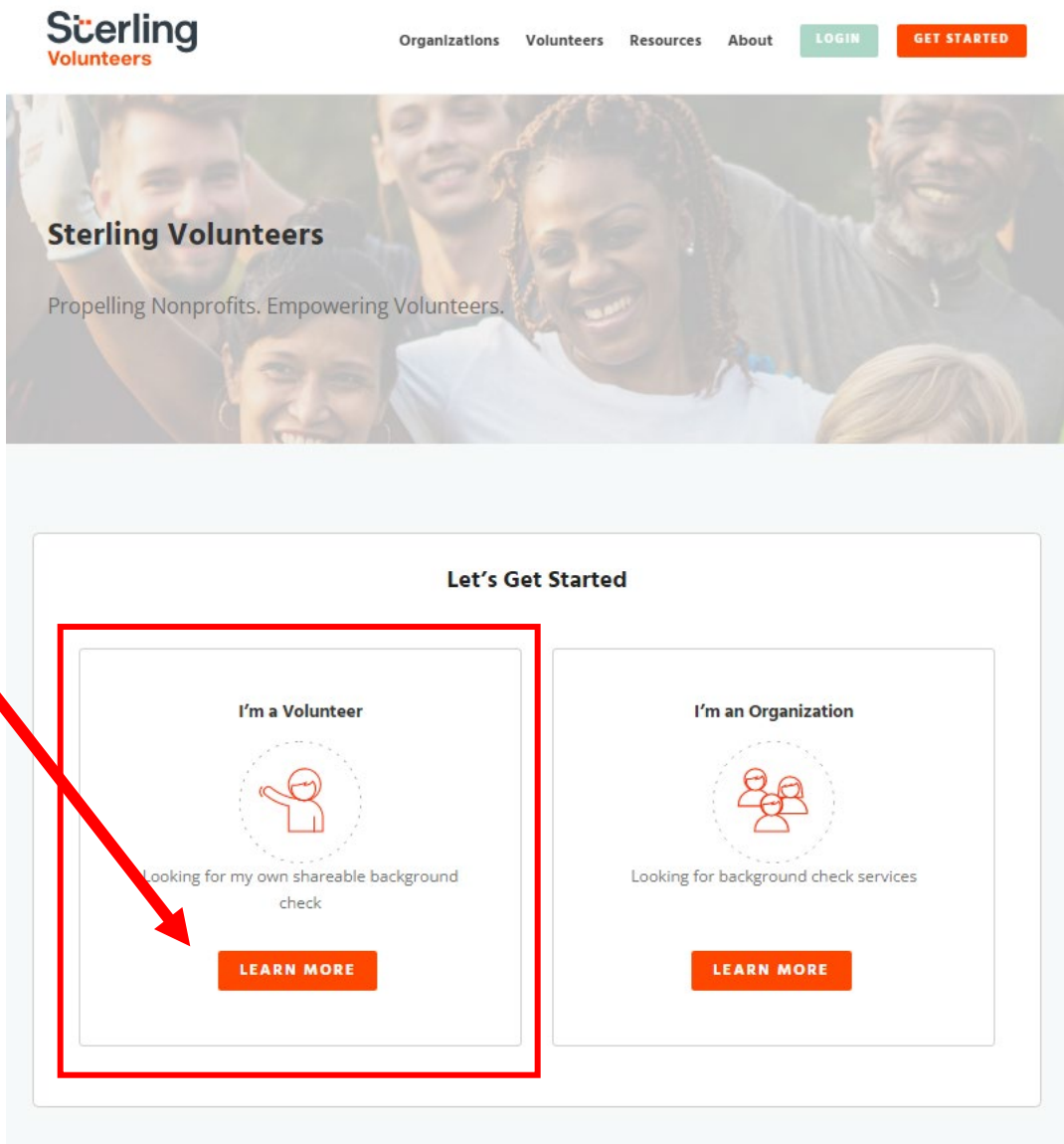


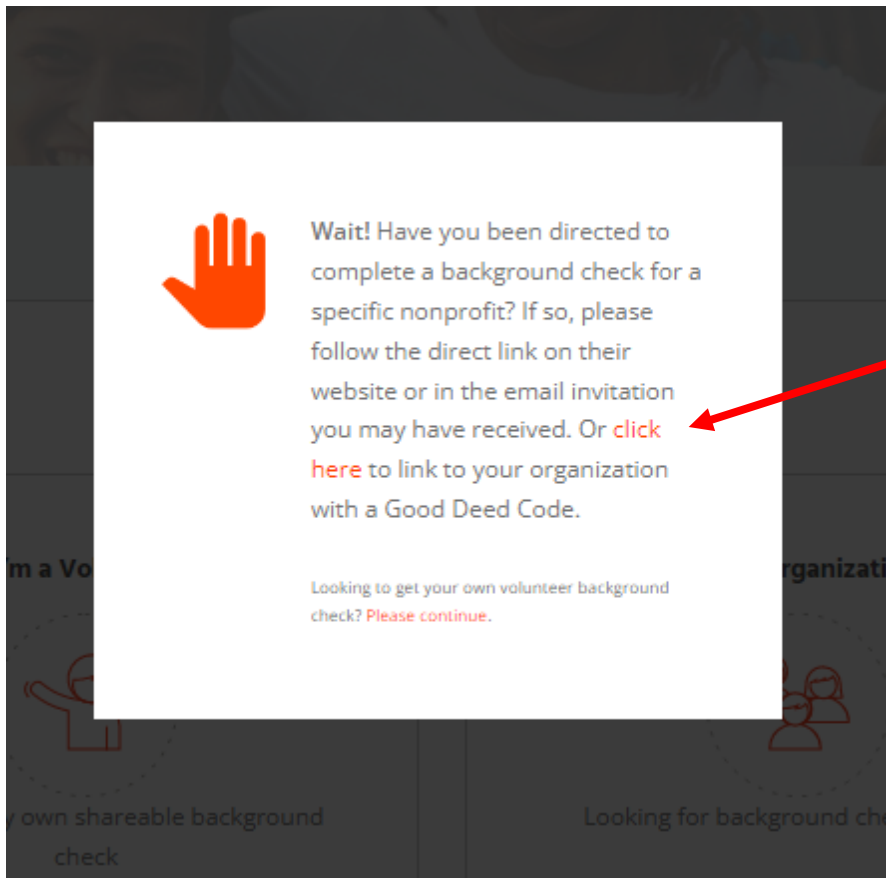
## How do volunteers order a background check?

Follow the instructions below!

1. Follow the link. This is the page you will be guided to. Click “**Learn More**” under I’m a Volunteer.



2. You will be prompted with a “WAIT!” pop up. Follow the “**Click Here**” link to enter a GOOD DEED code and link your results to the San Francisco-Marin Food Bank.



3. To register and start the order, create a username, enter your email address, create and confirm a password, answer the two security and privacy policy agreement questions, and click **SUBMIT**.



## Ordering a Volunteer Background Check

Welcome! Volunteering is an important piece of the fabric of society, and it looks like you are interested in taking part! Most volunteer organizations require their volunteers to undergo a background check to ensure their safety as well as the safety of everyone involved in the program and community. That's why you're here - to place an order for a background check. Before moving forward with your background check order, fill out the form on the right to register - free of charge - to join the Sterling Volunteers community. Then you'll be able to order your check in just 4 easy steps (less than 5 minutes!).

### Who is Sterling Volunteers?

Sterling Volunteers is a volunteer screening platform trusted by thousands of volunteer organizations across the country. We are the first and only screening provider to allow volunteers to own and control their own background checks. That means you can pay for your check once, and share it with other organizations in the Sterling Volunteers community - for free! Learn more about Sterling Volunteers - visit [sterlingvolunteers.com](#)

## Register and Start Your Order

Please create an account by filling in the fields below.

Already have an account? [Click here to login](#)

[Username & Password Requirements](#)

- ☐ Set up security questions now
- ☐ By checking this box, I accept and agree to comply with the [Privacy Policy](#) and [Terms of Use](#) posted on the Site.

Submit

4. You will be asked to enter a GOOD DEED Code. The good deed code is **g (golf) f (fox) h (hotel) v (Victor) z(zebra) y (Yankee) and the # 4**. The code is case sensitive and is also listed on the **Grocery Delivery Onboarding Page**. When the code is entered, **click Submit**.

### Begin Your Background Check

#### Please Read the Directions Carefully

1. If you received a Good Deed Code from your organization, please enter your code below to get started.

Input GOOD DEED code here:

Submit

2. If you didn't receive a Good Deed Code, please follow the screening link on your organization's website or within the email invitation you may have received.
3. Don't have a good deed code or screening link? Please click on the chat bubble in the lower right corner of this page or fill out your information on the right.

#### Don't have a Good Deed Code or Screening Link?

Please click on the chat bubble below or fill out this information and our customer service team will contact you shortly.

#### Full Name

Full Name\*

#### E-Mail Address

E-Mail Address\*

#### Phone Number

Phone Number\*

#### Affiliated Organization

(The Organization that asked you to order your background check)

Organization\*


[Submit Request](#)




5. You will be routed to the 4 Easy Steps to Getting Verified. Enter the required information including Name, Middle name (or check the x if you don't have one), last name, DOB, SS#, gender, phone number, and at the end, select volunteer group "Pantry at Home Grocery Deliveries". Once all the boxes are filled, click the "Continue" button at the bottom of the page to proceed to the next step.

## Begin Your Background Check

Piper's Pet Rescue (ML) requires you to have a background check to volunteer.




A  **Basic Criminal Locator Check** will be conducted on you.  
[Learn More](#)  
Cost of Background Check: \$15.00  
Piper's Pet Rescue (ML) Will Pay: \$15.00


In areas where administrative courts charge Sterling Volunteers fees for access to information, the fees will be passed along and the amount will be reflected in the total cost during Step 4 of the order process.

### Step 1 of 4

This short process should take you between 2-3 minutes to enter your information so we can get your order submitted.

**WITH STERLING VOLUNTEERS, YOUR INFORMATION IS SECURE**  
[Learn more >](#)

\* denotes required information



Below, you will be asked to enter your name. When doing so, please make sure to:

- Enter your first, middle, and last name **separately**
- Enter your current legal name only. Nicknames or shortened names may cause errors and delays when processing your background check.

**YOUR FIRST NAME** [Learn More](#)

**YOUR MIDDLE NAME**

☐ I don't have a middle name

**YOUR LAST NAME** [Learn More](#)

**Your Suffix**

**YOUR DATE OF BIRTH**

- The second step will ask about address history and driver's license information. Once the required information has been provided, click the "Continue" button at the bottom of the page to move on to the next step.

## Begin Your Background Check

Your Current Address \* USA ☐ International


Colorado





United States

How long have you lived at this address?

Step 2 of 4

Ok, you're on to Step 2. Please continue to enter the information requested, then select Save & Continue.

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[Learn more >](#)



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- The third step is when you will need to review the disclosure and consent along with the FCRA summary of rights. All boxes are needed to be checked to acknowledge the Summary of Your Rights under the Fair Credit Reporting Act, Disclosure Regarding the Employment and/or Volunteerism/Non-Employee Position Background Report. You will be required to type your name in the boxes at the bottom of the page consent the use of electronic records and signatures for the electronic storage of these documents.

Then, **click the “Continue”** button at the bottom of the page to on to the next step.

## Begin Your Background Check

You, as a consumer, have a number of rights when it comes to your personal information and your background check report. Piper's Pet Rescue (ML) is required by law to provide you with information regarding those rights and to gain your consent for a background check before allowing you to continue with your order. Please review and sign, by checking the boxes, to indicate your consent to begin the background check process and to acknowledge your rights under the Federal and applicable State Fair Credit Reporting Act(s).

### Consent to Use of Electronic Records and Signatures

You have the opportunity to complete and sign documents, as well as receive notices and other documents related to your application and background check, in electronic rather than paper form. To agree to these uses of electronic documents and signatures, and to sign this document with the same effect as physically signing your name, click the "Sign" button at the bottom of this page after reviewing the information below.

In order to sign, complete and receive documents electronically you will need the following:

- ☒ I acknowledge receipt of the preceding Consumer Financial Protection Bureau's "A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT." and "Security Freeze Notice"
- ☒ I have read the Disclosure Regarding the Employment and/or Volunteerism/Non-Employee Position Background Report provided by Sterling Volunteers and this Authorization to Obtain Employment and/or Volunteerism/Non-Employee Position Background Report. By my signature below, I hereby consent to the preparation by Sterling Volunteers, a consumer reporting agency located at 113 South College Avenue, Fort Collins, CO, 80524, 855-326-1820 Option 3, [www.sterlingvolunteers.com](http://www.sterlingvolunteers.com), of background reports regarding me and the release of such reports to any

### Step 3 of 4

You're almost there! Please review the information to the left and acknowledge where prompted to continue with your background check order.

[Print Consent and Rights](#)



8. You will be asked to verify the information submitted from the prior steps. Once reviewed, click the checkbox if the information is correct. If you need to edit any details, click Go Back & Edit. If you would like to contribute towards the cost of the background check, select an amount in the box to the right of (dollar symbol) '\$'. You also have an option to choose 'Not at this time'.

Review the payment information and **click 'Continue to Payment'** to continue to the payment screen.

Choose how the background check fee will be paid and click **Submit Order**.

## Begin Your Background Check


Confirm your personal information is correct

☒ The information above is correct. [Learn More](#)

Go Back & Edit

**Step 4 of 4**

Last step! Please review your personal information carefully and then provide payment information as necessary.

**WITH STERLING VOLUNTEERS, YOUR INFORMATION IS SECURE**  
[Learn more >](#)

**Help Piper's Pet Rescue (ML) Pay for your Volunteer Background Check - Text by Shlivam Agrawal for Piper's Pet Rescue (ML)**

The cost to Piper's Pet Rescue (ML) for your volunteer background check is \$15.00 - This is Total Cost of Bg.

\$15.00 - This is Amount paid by Org which should be displayed in the dropdown below. Shlivam has added this text for validation purpose. Please feel free to delete

If you are unable to help defray the cost to the agency at this time, please consider a contribution.

And, by the way, any cost paid by you may be tax deductible! Please check with your tax advisor.

☐ I will pay \$  to cover Piper's Pet Rescue (ML)'s cost of the order.

☐ Not at this time

- An order confirmation page will be shown. The background check will typically take 24-72 hours to complete but will vary according to the complexity of the background check package and the source of information. If you have any trouble submitting the form, let us know and we will work with you to troubleshoot.





## Congrats!

You're one step closer to becoming a Sterling Volunteer.

Your background check has been ordered. You can view the status of your order at any time simply by viewing your profile, just so there's no confusion, we'll send you an email when Piper's Pet Rescue (ML) has reviewed your Background Check!

Order Number: 40035 - 2260667

[Go to My Profile](#)



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